Application for Graduation Ceremony

Name of Student: _____

University Roll No: _____   Admission Session: _____

Course: _____   Level: _____

Completed On: _____   Grade: _____

Contact No: _____   Email ID: _____

Student accompanied with: ◯ One Guardian   ◯ Two Guardian

Academic Dress Deposit: _____   Total Amount Paid: _____

FOR CAMPUS USE ONLY

Account Clearance By:_____   Signature: _____

Accepted By: _____   Signature: _____

Academic Dress Issue:

Gown ☐   Mortar Board ☐   Hood ☐

Issue By: _____   Received By: _____

Date: _____

Academic Dress Return:

Gown ☐   Mortar Board ☐   Hood ☐

Received By: _____   Received On: _____

TERMS AND CONDITIONS:

1. Academic dress must be collected 1 day prior to the Graduation Date from College Library
2. Academic dress must be returned just after the graduation ceremony on the same date at the graduation venue
3. In case of late return, late charges of Rs. 500/day will be applicable.
4. In case of damage/lost of academic dress, academic dress deposit will not be refunded.
5. The deposit for the academic dress is Rs. 2000.